

## Niagara Frontier Bicycle Club

### Expanded Discussion of Board of Directors Duties

#### Duties of Officers and Board Members

Here is what the NFBC Constitution and Bylaws say:

##### Article IV – Board of Directors and Officers

1. The officers of the club will be president, vice president, secretary, and treasurer; they will perform the duties traditionally pertaining to those offices.
2. The vice president will, in addition, serve as chairperson of the ride committee;
3. The term of office will be two years.
4. The Board of Directors will consist of: the four club officers, five elected club members, as well as the monthly newsletter editor and the membership chairperson.
5. The elected members of the Board of Directors will fill the positions of monthly newsletter editor and membership chairperson through appointment.
6. If an officer or board member cannot serve for the full term, the Board of Directors may designate a member to fill the position for the remainder of that term.

The Board ordinarily meets once a month except during June, July, and August—the prime riding months. Various kinds of issues are dealt with at the Board meetings. On a regular basis we review the status of upcoming events.

Early in the year the vice president gives a report on the progress of the ride committee in planning the year's rides. The membership chairperson reports on numbers of members as the year goes on. The Spokesman/*newsletter* editor checks with the Board about items for the next issue. The major club events—the annual meetings, the Meet at the Museum ride/*first ride of the season*, the club trip(s), the Can-Am, the club picnic, the annual banquet—are reported on and discussed.

Periodically the Board discusses issues of perennial concern—safety, advocacy, communication via e-mail and web site, member renewals, bridge to Canada crossing, etc. Occasionally new issues arise—the idea to create a new club jersey, for example.